



**Fox Valley Park Foundation Board of Directors
Meeting Minutes
Monday, June 8, 2015
Vaughan Athletic Center
2121 W. Indian Trail, Aurora
4:00 p.m.**

1.0 Call Meeting to Order

President Bunce called the meeting to order at 4:00 p.m.

2.0 Roll Call

The following members of the Fox Valley Park Foundation Board of Directors were present: Alex Alexandrou, Gloria Bunce, Theodia Gillespie, Rachel Ossyra; present via teleconference: Cynthia Penne. A quorum was present. Also present: Cal Stoney of Gonser Gerber, Executive Director Nancy McCaul and administrative staff.

3.0 Approve Minutes from February 19, 2015*

Alex Alexandrou motioned, Rachel Ossyra seconded, and the board unanimously approved the minutes from February 19, 2015 by voice vote.

4.0 Distribution of Meeting Notes (No Quorum)

- **April 22, 2015**

The board read the meeting notes from April 22, 2015 and did not recommend any changes.

- **May 27, 2015**

The board read the meeting notes from May 27, 2015 and did not recommend any changes.

5.0 Financial Statements

5.1 Approve Statement of Revenues and Expenses 05/01/14 – 04/30/15 (Unaudited)

Alex Alexandrou motioned, Rachel Ossyra seconded, and the board unanimously approved the Statement of Revenues and Expenses 05/01/14 – 04/30/15 by voice vote.

5.2 Approve Balance Sheet 04/20/15 (Unaudited)

Alex Alexandrou motioned, Rachel Ossyra seconded, and the board unanimously approved the Balance Sheet 04/20/15 (Unaudited) by voice vote.

6.0 Continued Business

6.1 Approve Bylaws

The board discussed the terms of the appointments to the Park Foundation board; for the first appointments in 2015, five (5) members shall serve one (1) year; five (5)

members shall serve two (2) years; and five (5) members shall serve three (3) years. For director appointments beyond 15, the initial terms shall be as follows: member 16 shall serve three (3) years, member 17 shall serve two (2) years, member 18 shall serve one (1) year, member 19 shall serve three (3) years and member 20 shall serve two (2) years. Rachel Ossyra motioned to approve the bylaws as amended through the discussion by the board regarding the terms of appointments; Alex Alexandrou seconded; and the board unanimously approved the bylaws as amended regarding the discussion on terms by voice vote.

6.2 Approve Job Descriptions

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved the Job Descriptions by voice vote.

7.0 New Business

7.1 Review of Foundation Recruitment Forms and Documents

- **Application for Membership**
- **Statement of Understanding**
- **Skills Matrix**
- **Spheres of Influence**
- **Checklist for Successful Fundraising**

The board reviewed the Foundation Recruitment Forms and Documents. It was decided to combine the two sample applications for membership into one cohesive document. The board also asked to have a mockup of a recruitment brochure ready for the next foundation meeting.

8.0 Next Meeting Date

The next meeting will be on July 13, 2015, 4:00 p.m. at the Cole Center prior to the regular Board of Trustees meeting

9.0 Adjournment

The board unanimously approved by voice vote to adjourn the meeting at 4:56 p.m.