



**Fox Valley Park Foundation Board of Directors
Meeting Minutes
Monday, January 11, 2016
Prisco Community Center
150 W. Illinois Ave., Aurora
4:30 p.m.**

1.0 Welcome

Rachel Ossyra called the meeting to order at 4:30 p.m.

2.0 Housekeeping

2.1 OMA

Executive Director Pilmer stated that even though the Foundation does not need to legally follow the Open Meetings Act (OMA), he would like the Foundation to operate according to their regulations in order to keep complete transparency with the public.

3.0 Foundation in 2016

3.1 Vision

3.2 Goals

3.3 Board Recruitment

Cathy Schwieger said she felt the Foundation should have a “warm story” as an example of what the Foundation brings to the residents and to highlight what the purpose of the Foundation is. She asked the board to go through the binders with the recruitment documents and fill in any missing information. There was a discussion about the recruitment document with possible board members; Jim Pilmer said the recruitment list has been narrowed down to 14 names.

Jim Pilmer said that a purpose of the Foundation is to have a method of acquiring land and then selling it to obtain cash for the Foundation.

4.0 Golf For Kids

4.1 Event Date – Monday, June 27

4.2 Kick-off Meeting – Wednesday, Jan. 13

4.3 New Direction / Committee

4.4 Fundraising Goals

Jim Pilmer said he would like The First Tee to submit a business plan.

The purpose of Golf for Kids should include more all-encompassing youth enrichment programs, not just benefit First Tee.
Jim Pilmer said he will have a strategy meeting with The First Tee.
Cathy Schwieger said the Foundation should develop a youth enrichment fund.

5.0 Approve 2016 meeting dates

The discussion included having Foundation meetings regularly at 4:30 p.m. on the Monday of Park District Board meetings.

6.0 Approve bylaws to reflect change from fiscal year to calendar year

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved by voice vote the bylaws to reflect a change from fiscal year to calendar year.

7.0 Approve Gift Acceptance Policy

Cathy Schwieger presented the Gift Acceptance Policy as written in the policy manual of the Fox Valley Park District. Rachel Ossyra motioned, Alex Alexandrou seconded and the board unanimously approved by voice vote the Gift Acceptance Policy.

8.0 Foundation Updates

8.1 Donor Perfect Software

Cathy Schwieger updated the board on the Donor Perfect Software; it is now in place. Samantha Cadena is managing it.

8.2 Donate Now Function

The Donate Now function will be added to the park district website on the Foundation page and to the new Fox Valley Park District registration software.

8.3 Memberships

Cathy Schwieger updated the board on her new memberships to the Association of Fundraising Professionals (AFP) and West Suburban Philanthropic Network (WSPN). Both will help with the development of the foundation.

9.0 Review 2016 Budget

Alex Alexandrou motioned, Rachel Ossyra seconded and the board unanimously approved by voice vote the 2016 budget, effective May 1, 2016.

10.0 Adjournment

Rachel Ossyra motioned, Alex Alexandrou seconded and the board unanimously approved by voice vote to adjourn at 5:30 p.m.